



Western Sullivan Public Library

INTERLIBRARY LOAN POLICY

The Western Sullivan Public Library offers interlibrary loan (ILL) services to all patrons of the Ramapo Catskill Library System and its “pay-per-capita” members.

Patrons will be allowed one (1) request per month for materials not within the Ramapo Catskill Library System at no charge. Any requests thereafter will incur a shipping and handling fee, which includes postage and packing materials.

The Library has the ability to request books from Southeastern New York Libraries via Southeastern Access to Libraries (SEAL) as well as the Online Computer Library Center (OCLC). WSPL will charge patrons \$2.00 for shipping and handling, plus any additional fees charged by the lending library, for each item requested out of the Ramapo Catskill Library System. The charge will be collected at the time of receipt of the material.

If the patron cancels a request after the item has been received, then he/she will be charged \$2.00 shipping and handling to return the aforementioned item to the lending library.