



# Western Sullivan Public Library

## BOARD MEETING AGENDA

Delaware Free Branch

January 8, 2018

- I. Call to order
- II. Public Comment Period
- III. Minutes: December 2017
- IV. Financial Report: December 2017
- V. Director's Report
- VI. New Business:
  - a. Bid opening for Repointing Project
  - b. Mileage Rate for 2018
  - c. Bullet Aid Spending Plan for Jeffersonville
  - d. Front Entrance at Jeffersonville
  - e. Salary Scales for 2018-2021
  - f. 2018-2019 Preliminary Budget
  - g. Override the tax cap
- VII. Unfinished Business:
  - a. Delaware River Solar
- VIII. Committee Reports
  - ◆ Building:
  - ◆ Personnel:
  - ◆ Donations:
  - ◆ Finance:
  - ◆ By Laws:
  - ◆ Nominating:
  - ◆ Historical:
  - ◆ FOL Liaison:
  - ◆ Executive:
- IX. Friends of the Library Report:
- X. Dates to Remember
  - a. See WSPL newsletter



# Western Sullivan Public Library

XI. Correspondence

XII. Adjournment

Next Meeting: February 12, 2018 Jeffersonville Branch



## Western Sullivan Public Library

### **New Business:**

- a. Bid Documents: Buck Moorhead has created bid documents to reflect a reduced scope for the Repointing Project at the Delaware Free Branch.
- b. The IRS announced that the 2018 standard mileage rate will increase one cent to 54.5 cents per mile. A motion is needed to authorize library to use this amount for mileage reimbursement for 2018.
- c. Due to the interest in the Robot Club, Abram is preparing a spending plan to use the Bullet Aid money secured for the Jeffersonville Branch for this ongoing program.
- d. The front door locks at Jeffersonville are in need of repair again. Jennifer requested proposals from various companies.
- e. Due to the increase in NYS minimum wage through 2021, there is a need to increase the salary scales for all employees accordingly. See 'salary scales' spreadsheet.
- f. The preliminary budget for 2017-2018 has been prepared and is ready for review.
- g. A resolution is needed to override the tax cap-sample below:

*Whereas, the adoption of the 2018-2019 budget for the Western Sullivan Public Library may not require a tax levy increase that exceeds the tax cap imposed by state laws as outlined in General Municipal Law Section 3-c adopted in 2011; and*

*Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it*

*Resolved, that the Board of Trustees of the Western Sullivan Public Library voted and approved to exceed the tax levy limit for 2018-2019 by at least the sixty percent of the board of trustees as required by the law on January 8, 2018.*

### **Unfinished Business:**

- a. Delaware River Solar: Matt reviewed the terms and conditions of the contract.